



# Minutes

Monday, February 14, 2011  
3:30 p.m.  
City Council Chambers

**Action**

**Present:** Councillor Drinkwalter  
Councillor Lunny  
Councillor McKay  
Councillor Roussin  
Councillor Smith  
K. Brown, CAO  
R. Perchuk, Operations Manager  
W. Brinkman, Emergency Services Manager  
S. McDowall, HR Manager  
C. Neil, Recreation Services Manager  
J. McMillin, City Clerk

**Regrets:** Mayor Canfield  
Councillor McMillan

## **A. Public information Notices**

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its Tuesday, February 22 meeting:-

- To amend the 2010 Capital Budget to transfer \$3,000 from Public Works facility to Animal Control, and to transfer \$10,442.33 from Gear Washer/Dryer to Emergency Services Facility.

## **B. Declaration of Pecuniary Interest & the General Nature Thereof**

### **1) On Today's Agenda**

### **2) From a Meeting at which a Member was not in Attendance**

Councillor Roussin advised he has a Pecuniary Interest with respect to Item Nos. 5 and 6 pertaining to non-union staff policies on today's Corporate Services Agenda as his wife is employed by the City of Kenora.

## **C. Confirmation of Previous Committee Minutes Motion:**

### **Moved by S. Smith, Seconded R. Lunny & Carried:-**

That the Minutes from the last regular Committee of the Whole Meeting held January 10, 2011, be confirmed as written and filed.

## **D. Presentations/Deputations**

### **3:30 p.m. – Judy Underwood & Chelsea Lecain (NWH Unit)**

Judy Underwood and Chelsea Lecain of the Northwestern Health Unit provided Committee with a PowerPoint Presentation on Food Security, which they explained is timely given today is the first day of 'a week of action against poverty' and they circulated information on Community Food Programs within the Kenora and Rainy River Districts, including statistics on how much it costs to eat in Northwestern Ontario.

It was explained that 'Food Security' exists when all people at all times have access to sufficient, safe, nutritious food to maintain a healthy and active life. Reference was made to the Nutritious Food Basket Survey as circulated, and that to feed a family of four in Kenora the cost is \$916.53 per month, which is the largest cost across the province.

'Think outside the garden' was referenced and specifically the concept of along with flowers planting veggies in public parks. The NWHU also explained if there were more areas within the community for moms to breastfeed, and they were able to do so for say 10 months, it would be enough of a savings to a family not to have to pay electricity for one year. It was noted there is a community garden but it is located at Rabbit Lake and is difficult for those without transportation to access. It was discussed it would be more preferable to have a community garden closer to downtown or in the low income area.

Judy and Chelsea were thanked for their presentation which concluded at 3:50 p.m.

## **E. Reports:**

### **Community & Protective Services**

#### **Councillor Drinkwater reviewed the Committee reports:-**

#### **1. Kenora Recreation Centre Concession Lease 2011**

##### **Recommendation:**

That the following request for proposals for Food and Beverage Services for the Kenora Recreation Centre Concession be received:

<b>Company/Supplier Name</b>	<b>Monthly Lease Amount</b>
Jaret Ring	\$550.00
Kim Pries	\$525.00; and

That the proposal from Kim Pries, in the amount of \$525.00 per month, be hereby accepted; and

That Council of the City of Kenora gives three readings to a by-law authorizing an agreement between the City of Kenora and Kim Pries for the purpose of Food and Beverages Services at the Kenora Recreation Centre for the term March 1, 2011 to April 30, 2013; and further

That the Mayor and Clerk be hereby authorized to execute the agreement on behalf of the City.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

**2. Allan Cup Game Tickets**

**Recommendation:**

That Council of the City of Kenora hereby authorizes the Recreation Services Manager to distribute the Allan Cup Game tickets included in the approved sponsorship packages to various social services agencies throughout the community to be utilized by consumers and clients of these various agencies.

**Recommendation approved.**

**JMcMillin**

**3. Community Club Grants 2011**

**Recommendation:**

That Council of the City of Kenora receives the recommendation from the Recreation Services Manager approving the grant amount of \$6000.00 to Rideout, Central, Pinecrest and Evergreen Community Clubs.

**Recommendation approved.**

**JMcMillin**

**4. Community Policing Committee Revised Terms of Reference**

**Recommendation:**

That Council give three readings to a by-law to adopt a new Terms of Reference for the Community Policing Committee; and further

That By-law Number 91-2010 be and is hereby repealed.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

**5. Recreation Department Quarterly/Year-end Report**

**Recommendation:**

That Council accepts the February 14<sup>th</sup> 2010 year-end Report for the Recreation Department.

**Recommendation approved.**

**JMcMillin**

**Corporate Services**

**Councillor Smith reviewed the Committee reports:-**

**1. K.D.S.B. Report from Councillor Roussin**

Councillor Roussin reported he attended a 2 day orientation session/meeting of the Kenora District Services Board and overall the training and information was of very good quality and very informative. He

noted the newly elected Board Chair is Mayor Phil Vinet of Red Lake for the four year term, while Councillor Roussin advised he was elected to the Governance Committee. He then updated Committee on a variety of issues the KDSB is facing, such as property assessments with concerns from both the various municipalities and the unorganized territories of KDSB. Concerns were expressed regarding the lack of updates to assessments by MPAC and all DSAB's in the province are considering a presentation to the provincial government on this matter.

The DSAB's across the province are also looking to lobby for a comprehensive review of District Services Boards and their mandate which is something that has been ongoing for a number of years and now a Task Force has been set up for this purpose.

Uploading costs was also discussed and that these are being kept in reserve rather than being returned to municipalities. It was questioned whether or not DSABs can maintain reserves particularly with funds from municipalities. Councillor Roussin confirmed that it was his understanding they are allowed to do so.

The land ambulance base was referred to and it was discussed by KDSB that if certain municipalities have funds available they should get involved with long term financing for the project. It was noted the land ambulance is a capital project for the DSAB, and not the City of Kenora.

Councillor Roussin explained that with respect to recruitment of a CAO for KDSB, the Board has shortlisted and will be interviewing candidates for the position.

In conclusion, Councillor Roussin explained the KDSB is a huge and very functional Board with a wealth of knowledge, and members also have a great deal of management and business experience.

## **2. Freedom of the City**

### **Recommendation:**

That further to the January 17, 2011 "Freedom of the City" presentation by HLCol W.F. "Woody" Linton of the 116<sup>th</sup> Independent Field Battery (RCA) advising that Freedom of the City is an honour bestowed by municipalities to esteemed members of its community or organizations that have given the community heroic service, the Council of the City of Kenora hereby extends a request to the 116<sup>th</sup> Independent Field Battery RCA to make arrangements to obtain "Freedom of the City" from the Department of National Defense.

**Recommendation approved.**

**JMcMillin**

## **3. NOMA – Call for Nominations**

### **Recommendation:**

That the Council of the Corporation of the City of Kenora hereby nominates

Mayor David S. Canfield to the position of Executive Vice-President for the Northwestern Ontario Municipal Association (NOMA) for the election taking place at the Annual NOMA Conference scheduled April 27 to April 29, 2011 in Thunder Bay; and further

That Council's letter of support of this nomination together with Mayor Canfield's written consent be forwarded to NOMA.

**Recommendation approved.**

**JMcMillin**

#### **4. NOMA – Conference Attendances**

##### **Recommendation:**

That the following Members of Council be hereby authorized to attend the 2011 Annual General Meeting & Conference of the Northwestern Ontario Municipal Association (NOMA) taking place April 27 to April 29, 2011 in Thunder Bay:-

**Mayor Canfield  
Councillor Lunny  
Councillor Roussin  
Councillor McMillan**

And further that all eligible expenses in accordance with Council's Travel & Per Diem policy be hereby authorized.

While Councillor Roussin may possibly be able to attend, his name is being included for approval purposes.

**Recommendation approved.**

**JMcMillin**

**Councillor Roussin left the Chambers at 4:25 p.m. while Items 5 and 6 were discussed.**

#### **5. Non-Union Paid Holidays Policy**

##### **Recommendation:**

That Council hereby approves the City of Kenora Non-Union Vacation – Paid Holidays Policy #HR-3-3; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

#### **6. Non-Union Vacation Policy**

##### **Recommendation:**

That Council hereby approves the City of Kenora Non-Union Vacation Policy #HR-3-2; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

**At 4:27 p.m. Councillor Roussin returned to the meeting.**

**7. Northern Harbour Response**

**Recommendation:**

That Council hereby directs administration to send a letter advising Mr. Clark that, while the City recognizes the potential benefit of increased docking facilities in the area, the City further recognizes that the Northern Harbour development falls outside of the City of Kenora and therefore defers to the Ministry of Natural Resources and its approval process.

**Recommendation approved** (letter and file).

**JMcMillin**

**8. Various Policy Statements – Signing & Approval**

**Recommendation:**

That in accordance with the annual legal requirement to review, approve, and sign accordingly the below noted policies, authorization is hereby given for the Mayor and Chief Administrative Officer to execute the documents on behalf of the municipality:

- The City of Kenora Occupational Health and Safety Policy Statement;
- The City of Kenora Workplace Harassment Policy;
- The City of Kenora Workplace Violence Prevention Policy; and,
- The Drinking Water Quality Management System Commitment and Endorsement Page.

**Recommendation approved.**

**JMcMillin**

**9. Revised Committee Appointments Policy**

**Recommendation:**

That Council give three readings to a by-law to adopt a new Committee Appointments Policy #CC-14-1; and further

That By-law Number 39-2008 be and is hereby repealed.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

**10. Various Committee Minutes**

**Recommendation:**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 6, 2011 – Harbourtown Centre Committee
- January 7, 2011 – Special Committee of the Whole
- January 10, 2011 – Committee of the Whole
- January 11, 2011 – Property & Planning Committee
- January 11, 2011 – Kenora Community Policing Committee

- January 11, 2011 – Kenora Urban Trails Committee
- January 18, 2011 – Special Committee of the Whole
- January 25, 2011 – Special Committee of the Whole
- January 31, 2011 – Special Committee of the Whole
- January 25, 2011 – Lake of the Woods Museum Board
- January 27, 2011 – Heritage Kenora
- February 3, 2011 – Harbourtown Centre Committee

That Council hereby receives the following Minutes from other various Committees:

- November 26, 2010 – Northwestern Health Unit – Board of Health
- December 20, 2010 – District of Kenora Home for the Aged
- December 9, 2010 – Kenora District Services Board
- December 10, 2010 – LOW Development Commission
- December 15, 2010 – Kenora Police Services Board
- January 7, 2011 – LOW Development Commission; and further

That these Minutes be circulated and ordered filed.

**JMcMillin**

**Recommendation approved.**

**11. Veterans Plates Parking**

**Recommendation:**

That Council of the City of Kenora maintains the revision of the Veterans plate parking privilege being exempt from the provisions of municipal parking lot fees on June 6<sup>th</sup> (D-Day), September 17<sup>th</sup> (Anniversary of the Battle of Britain) and November 11<sup>th</sup> (Remembrance Day) as passed by by-law number 44-2010.

**After discussion concerning the fact there is a nominal impact to the City should the former by-law be re-instated, Committee did not support the above recommendation. Committee agreed they would like to show their support to Canadian Veterans by adopting the necessary approval and by-law to allow free parking to the Veterans as previously provided.**

**Revised Recommendation:**

That Council of the City of Kenora hereby authorizes re-instating provisions associated with free parking at parking meters and in parking lots for vehicles with Canadian Veterans’ Licence Plates by giving three readings to two by-laws to amend Comprehensive Traffic By-law #127-2001 and Parking Lot Regulations By-law #66-2006; and

That these amending by-laws take effect and come into force upon third and final reading on February 22, 2011; and further

That By-law Numbers 44-2010 and 45-2010 be repealed.

**Recommendation approved as amended** (resolution and two by-laws).

**JMcMillin**

## Economic Development

**Councillor Smith reviewed the Committee reports:-**

### 1. 2011 EDO Summer Students

**Recommendation:**

That the Council of the City of Kenora hereby approves the hiring of eight (8) summer students for Tourism Kenora and one (1) summer student for the Northwest Business Centre for a total of nine (9) summer students working with the Lake of the Woods Development Commission.

It was asked that reference to 2011 budget approval be included in the recommendation.

**Amended Recommendation:**

That the Council of the City of Kenora hereby approves the hiring of eight (8) summer students for Tourism Kenora and one (1) summer student for the Northwest Business Centre for a total of nine (9) summer students working with the Lake of the Woods Development Commission; and further

That this approval be contingent on approval of the 2011 budget.

**Recommendation approved as amended.**

**JMcMillin**

## Finance

**Councillor Lunny reviewed the Committee reports:-**

Charlotte Edie and Paul Derouard attended the meeting at 4:44 p.m.

### 1. Budget Amendments Approved by Managers

**Recommendation:**

That Council hereby approves amending its 2010 capital budget to transfer \$3,000 from Public Works facility to Animal Control, these projects belonging within the Operations Department as appropriate; and

That Council hereby approves amending its 2010 capital budget to transfer \$10,442.33 from Gear Washer/Dryer to Emergency Services Facility, these projects belonging within the Fire Department as appropriate; and further

That in keeping with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the 2010 budget for these purposes at its February 22, 2011 meeting.

**Recommendation approved** (resolution and by-law).

**JMcMillin**



## **2. Financial Statements – December 2010**

### **Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at December 31, 2010.

### **Recommendation approved.**

## **3. Kenora Health Care Centre – Debt**

### **Recommendation:**

Whereas Kenora City Council provided financing to the Kenora Health Care Centre for the purchase, rehabilitation and expansion of the Kenora Medical Clinic with the intent of establishing a state of the art medical facility in the City of Kenora; and

Whereas that goal has now been achieved;

Now therefore, be it resolved that the Kenora Health Care Centre be directed to pursue external financing options to pay out the loan balance due to the City in the amount of \$6,845,000.00.

**Councillor Lunny advised the above cited amount should be \$6,898,000.00 as KHCC has just recently received an additional \$53,000.00.**

### **Discussion:**

Councillor Lunny indicated that this Council-elect previously had a presentation from the Kenora Health Care Centre on this matter and that is was not necessary to meet with the Centre again, nor did he see why we would want to put this item over until the March meeting. Councillor Lunny explained this item should be dealt with at tonight's meeting and that KHCC be requested as recommended to find its own financing so the City can have its reserve back since due to this issue the City for a first time has had to go to a Line of Credit.

Councillor Smith noted that the past Council did achieve what they set out to do regarding the Health Care Centre and that we are attracting new doctors to a great facility. She explained we appreciate what the KHCC has done as it has made a difference in our community.

The consensus of Committee was to proceed as recommended.

### **Amended Recommendation:**

Whereas Kenora City Council provided financing to the Kenora Health Care Centre for the purchase, rehabilitation and expansion of the Kenora Medical Clinic with the intent of establishing a state of the art medical facility in the City of Kenora; and

Whereas that goal has now been achieved;

**JMcMillin**

Now therefore, be it resolved that the Kenora Health Care Centre be directed to pursue external financing options to pay out the loan balance due to the City in the amount of **\$6,898,000.00**.

**Recommendation approved as amended.**

**JMcMillin**

**4. Kenora Health Care Centre – Loan Guarantee**

**Recommendation:**

That Council hereby give three readings to a by-law for a guarantee of a one-time loan on behalf of the Kenora Health Care Centre up to a maximum of \$700,000 to Copperfin Credit Union with a maximum repayment term of ten years as approved at its January 17<sup>th</sup>, 2011 Council Meeting.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

**5. Ontario Municipal Partnership Fund – Revenue**

**Recommendation:**

That the Council of the City of Kenora, through the 2011 budget process, safeguard the Ontario Municipal Partnership Fund (OMPF) police grant increase with the intent to transfer it to the City's contingency reserve.

**Recommendation approved.**

**JMcMillin**

**Operations Committee**

**Councillor McKay reviewed the Committee reports:-**

**1. Traffic By-law Amendment - Barrier Free Parking Space**

**Recommendation:**

That Council give three readings to a by-law to amend City of Kenora Traffic Regulation By-law 127-2001 to include the following addition to Schedule "G" – Parking Meter Zones – Park Street:

Two Hour Meters

Column 1  
Street

Column 2  
Part of Street

Column 3  
Side

**ADD:**

Park Street

From 2<sup>nd</sup> Street S  
north to the lane

West; and further

That Council give three readings to a by-law to amend City of Kenora Traffic Regulation By-law 127-2001 to include the following addition to Schedule "K" - Disabled Parking Spaces on Streets and Highways – Park Street:

Column 1 Street	Column 2 Location	Column 3 Side	Column 4 Type Of Parking	Column 5 # Of Spaces	
<b>DELETE:</b>					
Park Street	From 30 m north of 2 <sup>nd</sup> Street South, north for 3.5 m	West	45°	1	
<b>ADD:</b>					
Park Street	From 4.4 m north of 2 <sup>nd</sup> Street South, north for 5 m	West	45°	1	
<b>Recommendation approved</b> (resolution and by-law).					
<b>2. Discharge of Firearms – By-law Amendment</b>					
<b>Recommendation:</b>					
That Council uphold the intent of the Discharge of Firearms By-Law No. 126-2010 being a By-Law to Regulate the Discharge of Firearms, Air-Guns, Spring-Guns, Cross Bows, Long-Bows or Any Class or Type Thereof for the purposes of public safety; and further					
That the request for an exemption to By-Law No. 126-2010 to permit the discharge of a pellet gun for the purpose of recreational use in a high density residential area not be granted.					
<b>It was noted the report contained the wrong By-law Number and therefore the recommendation was amended to reflect correction:-</b>					
<b>Amended Recommendation:</b>					
That Council uphold the intent of the Discharge of Firearms By-Law Number <b>148-2010</b> being a By-Law to Regulate the Discharge of Firearms, Air-Guns, Spring-Guns, Cross Bows, Long-Bows or Any Class or Type Thereof for the purposes of public safety; and further					
That the request for an exemption to By-Law Number <b>148-2010</b> to permit the discharge of a pellet gun for the purpose of recreational use in a high density residential area not be granted.					
<b>Recommendation approved as amended.</b>					
<b>3. Engineering Department Staffing</b>					
<b>Recommendation:</b>					
That the Civil Engineering Technician position within the Operations Department be changed to "Project Engineer".					
<b>Recommendation approved.</b>					
<b>4. Various Summer Students</b>					
<b>Recommendation:</b>					
That Council of the City of Kenora approve the hiring of three (3) summer students for the Lake of the Woods Cemetery (for 18 weeks each for a total of 54 weeks) from April 25 – August 26, 2011; and					

JMcMillin

JMcMillin

That Council approve the hiring of four (4) parks students for the Parks Department (for 14 weeks each for a total of 56 weeks) from May 9 – August 12, 2011; and

That Council approve the hiring of four (4) roads students for the Operations Department (for 14 weeks each for a total of 56 weeks) from May 9 – August 12, 2011; and further

That these positions are conditional upon Council approval of the 2011 City Operational Budgets.

**Recommendation approved.**

**Other Business:**

N/A

**Next Meeting:**

- Monday, March 14, 2011.

**Adjourn to Closed Meeting:**

**1. Moved by R. Lunny, Seconded by S. Smith & Carried:-**

**That** this meeting be now declared closed at 5:10 p.m.; and further

**That** pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following:-

- i) **Labour Relations Matter**
- ii) **Personal Matter about an Identifiable Individual**

**Reconvene to Open Meeting**

**2. Moved by S. Smith, Seconded by R. Lunny and Carried:-**

That Committee hereby reconvenes to Open Session at 6:12 p.m. with the following from its Closed Meeting:

**Personal Matter about an Identifiable Individual:**

**Appointment to Environmental Advisory Committee**

That Council of the City of Kenora hereby appoints Gregory Potvin as a member-at-large on the Environmental Advisory Committee with a term to expire November 30, 2012.

**Recommendation approved.**

The meeting closed at 6:15 p.m.

**JMcMillin**

**JMcMillin**